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| **STATE OF WISCONSIN, CIRCUIT COURT,** **MILWAUKEE COUNTY** |  |
| **Instructions for How to Appear Remotely** |
|  | Case No.        |
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| Scheduled ActivityWatts Summary Hearing |  | **Zoom Meeting Information** |
|  | **Meeting Link:** | https://us02web.zoom.us/j/8899641918 6?pwd=MnFJYkREd1puam1vOUNVd 0VqbVpxdz09 |
|  | **Meeting ID:** | 889 9641 9186  |
| Date      | Time      |  | **Meeting Password:** | 956041 |
|  |  |  |  |
| **Note: Zoom meeting information should be treated as confidential and not shared with anyone who is not a party to the case.** |
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| **HOW TO APPEAR REMOTELY** |
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| Parties may appear at the hearing either by video or by phone using Zoom, a remote conferencing service provided for free.  |
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| **Instructions to Appear by Video Using a Computer** |
|  1. | Copy and paste the Meeting Link shown above in your web browser **OR** go to [zoom.us](https://zoom.us), click “Join a Meeting,” and enter the Meeting ID shown above. |
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|  2. | Enter the Meeting Password shown above.  |
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| **Note:** To appear by video using a computer, you are not required to download any software to use Zoom. You will need a web camera and microphone connected to your computer. If you do not have a microphone connected to your computer, follow the directions to appear by phone provided below. If you have a microphone connected to your computer, do not also call in by phone. Doing so will create audio feedback during the session. |
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| **Instructions to Appear by Video Using a Smart Phone** |
|  1. | Download the ZOOM Cloud Meetings app to your smartphone. (The app is free.) |
|   |  |  |
|  2. | Click “JOIN A MEETING.” |
|   |  |  |
|  3. | Enter the Meeting ID shown above. |
|  |  |  |
|  4. | Enter the Meeting Password shown above. |
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| **Note:** To appear using a smartphone, download the app in advance of the scheduled court hearing. Be sure your phone is adequately charged because using Zoom will significantly drain the phone’s battery life. |
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| **Instructions to Appear by Telephone Only** |
|  1. | Call the following number: 1-312-626-6799 (phone number for the Zoom Central Time Zone) |
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|  2. | Enter the Meeting ID shown above. |
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|  3. | Enter the Meeting Password shown above. |
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|  4. | If that phone number listed in Step 1 does not work, try one of the following numbers by location: |
|  |  a. | 1-646-558-8656 US (New York) |
|  |  b. | 1-346-248-7799 US (Houston) |
|  |  c. | 1-669-900-9128 US (San Jose) |
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